

<b>Position/Designation:</b> Associate Manager / Deputy Manager Accounts	
<b>Department/function</b> : Accounts, Taxation & Company Secretariat	<b>Sub function</b> : Accounts
<b>Location</b> : Corporate Office	<b>Reports To</b> : AVP Accounts
<p><b>Job Purpose:</b>  As a professional Chartered Accountant and part of our corporate accounts, you would be responsible for analyzing accounting data, consolidating financial information and consolidating reports.  This will include financial reporting and management for the group companies as well as providing support for statutory and internal audit as required.  In this role, you would need to have a strong knowledge of IND-AS and be well versed with SAP.</p>	
<p><b>Job Duties and Responsibilities</b></p> <p><b><u>Financial Reporting and Management</u></b></p> <ul style="list-style-type: none"> <li>• Prepare consolidated and standalone financial statements</li> <li>• Prepare and maintain monthly MIS reports relating to expenditure incurred under various projects and its analysis with budgeted expenditure</li> <li>• Ensure accurate accounting of general entries for all assigned companies - ledger scrutiny, stock verification, inter-company reconciliation, inter-company interest calculation, etc.</li> <li>• Prepare RERA Certificates of projects ensuring due compliance</li> </ul> <p><b><u>Auditing &amp; Taxation (Statutory/ Internal audits)</u></b></p> <ul style="list-style-type: none"> <li>• Handling and coordinating with statutory auditors for timely completion of statutory audit</li> <li>• Coordinating with internal auditors for the maintenance of internal control system with a view to highlight shortcomings and implementing recommendations made by them.</li> <li>• Coordinate with peer teams and other functions to ensure required reports and statements are in place as required</li> </ul> <p><b><u>Systems and Process Compliance</u></b></p> <ul style="list-style-type: none"> <li>• Ensure highest standards of compliance to Lodha Group's policies, processes and value structure</li> <li>• Maintain accurate records and share regular updates with the team lead</li> </ul>	
<p><b>Skills:</b> Exceptional drive and focus, good communication skills, ability to develop strong professional relationships  <b>Qualification:</b> Chartered Accountant (C.A.) with strong knowledge of IND-AS and well versed with SAP  <b>Practice and Other Requirements:</b> Relevant accounting experience of 2 to 4 years; consulting /investment banking/ wealth management/ client services background preferred</p>	