

POSITION DOCKET

CONFIDENTIAL - TO BE USED BY TALENT ACQUISITION CELL

LODHA GROUP

2018-19

Profile Details

Role :	Deputy/ Associate Manager – Design & Cost Optimization	Sub function :	Design
Function :	Design & Cost Optimization	Reports To :	AVP - Design & Cost Optimization
<p>Role Objective: To evaluate the Tenders received from Design, Assist in preparing Budget for MEP packages, Prepare the Rate Master and update the rates time to time based on market conditions, conduct periodical techno-commercial Audits for defined Projects.</p>			
<p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Coordination with various design cells and the estimation package teams. • Review of Design development Packages and explore further need for Cost Optimization across various packages and Value Engineering options feasible. • Ensure confirmation of adherence to various policies and norms, while review of tenders • Ensure timely and accurate review of tenders and release it to procurement for further process. • Assist in Preparation of DD budgets and provide inputs on variation in Concept Design Vs. DD Design and cost implication thereto. • Maintaining active communication with various departments like Design, Procurement & Construction Management. • Obtain the market rates and prepare Rate Analysis for all the items and update the Rate Master periodically. • To prepare the database of the market rates, monitor the trends and update the same time to time. • Conduct Techno-commercial Audits for Post Contract works and suggest improvements in the process to avoid irregularities / mistakes. 			
<p>Interactions</p> <ul style="list-style-type: none"> • <u>Internal Interactions:</u> Construction Management, Architecture Design, Procurement teams. • <u>External Interactions:</u> Design Consultant 			
<p>Special Requirements</p> <ul style="list-style-type: none"> • Project Cost Budgeting & Cost Monitoring, estimation, Rate Analysis, Post contract activities for large scale Real Estate developments, high rises & Mega Cities experience is preferred. 			
<p>Skills, Knowledge and Abilities: • Good communication and interpersonal skills, Good technical knowledge, Analytical Skills</p> <p>Qualification: B.E. (Mechanical) / Diploma (Mechanical).</p> <p>Work Experience and Other Requirements: 5-8 yrs. experience for Graduate and 8-10 yrs. experience for Diploma</p>			